

CHARGING AND REMISSIONS POLICY

1. Charging and Remissions Policy Statement

- 1.1. The general principle at Churchward School shall be that no pupil / student should be prevented from undertaking any course or taking part in any essential activity because of their parent's ability to pay.

2. Governing Body

- 2.1. The Governing Body (GB) of Churchward School has decided that until further notice its policy will be as stated below.

3. Day Visits

- 3.1. Churchward School is committed to providing activities that enhance the curriculum and extend pupils / students learning opportunities. In most cases Churchward School will fund these activities but parents will sometimes be invited to make a voluntary contribution towards the cost of an outing. Occasionally an activity may have to be cancelled if there are insufficient voluntary contributions to cover the cost.

4. Residential Visits

- 4.1. Parents may be expected to meet the cost of the student's board and lodgings as well as make a contribution towards additional costs e.g. travel, entrance fees etc.

5. Classroom Materials

- 5.1. No charge is made for materials or equipment and students are, in most cases, allowed to take home items they have made in food technology, free of charge. Parents may be asked to contribute towards the cost of pupils / students cooking their own mid-day meal.

6. Class Funds

- 6.1. All parents are invited to pay a nominal amount on a voluntary basis so that each class can provide daily drinks and snacks for pupils/students.

7. Public Examinations

- 7.1. There is no charge for examinations that are a part of the curriculum, where students have been prepared for the examinations by the school

8. Damages to Property and Breakages

- 8.1. Where school property has been willfully or recklessly damaged by a student the school may charge those responsible for some or all of the cost of repair or replacement
- 8.2. Where property belonging to a third party has been damaged by a pupil, and the school has been charged, the school may charge some or all of the cost to those responsible.

8.3. Whether or not these charges will be made will be decided by the Headteacher and dependent on the situation.

9. Policy Review

9.1. This policy has been produced in consultation with staff at Churchward School and has the approval of the Governing Body (GB). A copy of this policy is available to all who request it and on the school website. The Governors will review the policy bi-annually.

Signed Headteacher

Signed Chair of Governors

Date